



THE INDEPENDENT APPROVED PREMISES  
ASSOCIATION CIC ['NAPA']

COMPANY NUMBER **11961233**

ANNUAL REPORT  
2020-21

REGISTERED OFFICE:  
c/o RIPON HOUSE  
63 CLARENDON ROAD  
LEEDS  
LS2 9NZ

## CHAIR'S INTRODUCTION

In common with many others NAPA CIC has had to change its way of working during the pandemic. Some tasks could not be undertaken because they needed face to face contact, such as training. This is normally provided on a range of operational topics within each IAP. Equally the annual residential conference in Wales could not take place. However, contact has been maintained with all IAPs through virtual meetings via Teams. This was deemed to be supportive and helpful. As the IAPs are dispersed throughout the country this method also meant a saving on time and travel costs, so it was decided for the immediate future to continue meeting in this way except for two physical gatherings.

The conference was moved to September 2021 when it is hoped we can all meet in person.

Despite these restrictions there was much for NAPA to do, acting as a liaison with the AP team in MoJ and raising the many issues of concern which arose because of Covid 19. All had to find a new way of working to maintain the safety of the residents in the IAPs and this was successfully achieved.

With regret and gratitude, we said farewell to Peter Fail as Strategic Director when he retired in March 2021. Peter had steered NAPA wisely over many years and had delivered the much-valued training programme. We are pleased to welcome Andrew Bridges, with his wide experience as retired HM Chief Inspector of Probation, as his replacement. The open competition was successfully completed online, and Andrew took up his post in February 2021 to overlap with Peter for a month.

We also parted from Teresa Goede, Manager at Hestia, as a member of the Executive committee when she left her post. She will undertake training for NAPA when that can resume. Paul Holt, Chairman of Adelaide House joined the Executive Committee, and we shall value his experience. Our Senior Administrator, Caroline Morgan continues to service the committee impeccably and we value her contribution highly.

I should like to express my thanks to the Directors and Members of NAPA CIC, who form the Executive Committee. They give their time and their expertise freely and willingly and I am grateful for their support. NAPA CIC exists to support the Independent Approved Premises which rely upon the service of unpaid trustees for their guidance and governance, while delivering a service under contract for the MoJ. This provides the opportunity for rehabilitation to many offenders.

JILL DILKS, CHAIR

JUNE 2021

## DIRECTOR'S REPORT

The coronavirus pandemic led to radical changes in the way that each of the independent Approved Premises worked throughout 2020-21 – and therefore to how NAPA itself operated too. No meetings were held in person at any point in the year, and all business was conducted online, using email, Zoom or Teams, and occasionally telephone. Nevertheless NAPA completed most of its aims for the year set out by the Executive committee:

1. The **Annual Conference** for the Independent Approved Premises [IAPs] could not be held at all of course. This event has traditionally been a great opportunity for IAP managers, trustees, NAPA colleagues and guest speakers to share, support and network in a very relaxed environment free from the everyday pressures and demands that exist in the AP world. The conference was therefore greatly missed, and the plan is to reinstate it in 2021 (28-30 September).
2. The **Annual General Meeting** was held, however, being conducted online on 2<sup>nd</sup> September 2020. At this meeting, the annual report was presented, the 2019/20 accounts were signed off, and all officers were confirmed in post.
3. NAPA has established a working relationship with HMPPS's National AP Team. There is regular liaison with Sue Taylor, the Divisional Director responsible for APs, Claire Martin and other members of that Team. Sue Taylor is scheduled to speak at our next annual conference, in September 2021. NAPA was also represented at many of the other meetings organised by HMPPS's National AP Team.
4. NAPA was not able to undertake the usual **Practitioners Training events** to the IAP sector in 2020/19, due to the pandemic, and a rebate on the annual fee paid to NAPA was paid back to reflect this.
5. With the worst effects of the pandemic expected to wane during 2021, the Executive's plan of work for 2021-2 includes the establishment of a new strategic plan for NAPA, to start with effect from April 2022.

All of the work completed by NAPA this year has been done within the budgetary expectations of NAPA for the year 2019/20.

ANDREW BRIDGES, STRATEGIC DIRECTOR

JUNE 2021