



THE INDEPENDENT APPROVED PREMISES ASSOCIATION CIC ['NAPA']

COMPANY NUMBER **11961233**

ANNUAL REPORT 2024-25

REGISTERED OFFICE:
c/o RIPON HOUSE
63 CLARENDON ROAD
LEEDS
LS2 9NZ

CHAIR'S INTRODUCTION

For the large proportion of IAPs this has been a year of stasis as they await the result of the commissioning cycle. The lack of a certain future has made planning ahead difficult for them and for NAPA. We have continued with our usual programme, but shall all be grateful to reach a period of clarity – at least for a few years.

IAP representatives appreciate the opportunity to meet, in person and online, and usually all IAPs are represented. We are grateful that several HMPPS staff continue to join us and provide up-to-date information. One meaningful topic of discussion has been the changes to the policy of the Central Referral Unit and the sometimes disturbing impact this has had, particularly on IAPs for women. The prospect of Inspections for all Approved Premises has been introduced by colleagues from HM Inspectorate. We expect further input on both these topics at our annual residential conference.

As ever, there have been changes. The St. Vincent de Paul Society decided to withdraw from running the two IAPs in Newcastle and this responsibility has been temporarily undertaken by Interventions Alliance, who already run Eden House in Bristol.

Training is a valuable part of the services NAPA can offer; we were sad to lose the much-appreciated services of Jane Attwood but are glad to welcome Suzanne House in her place. On the Executive Committee we have been joined by Clare Maguire from Progress to Change and Robert Magee from the Langley Trust, both of whom have enhanced our discussions.

My warm thanks go to Andrew Bridges and Caroline Morgan who have done sterling work to solidify and establish the organization and governance of NAPA-CIC. We hope we can continue to provide a stable background and resource to IAPs. They continue, in uncertain times, to offer both the opportunity of a changed life to many offenders and protection for the public. In this complex endeavor they have our admiration and support.

JILL DILKS OBE, CHAIR, May 2025

DIRECTOR'S REPORT

For many (though not all) of NAPA's Associate providers of independent Approved Premises (IAPs), a major focus in 2024/25 was on applying for new or renewed contracts under the government's latest commissioning programme. By the end of the financial year, the results of those bids were still unknown.

There were also some changes made by HMPPS in how IAP residents are referred and managed, which some providers found challenging. On top of that, several IAPs struggled to keep staff due to tough competition in local job markets. Even with these issues, the overall quality of service across IAPs remained good.

One downside of all this activity was that the training sessions run by NAPA's two Associate Trainers were delayed. Many only took place in the last two months of the financial year, and two sessions ran beyond the year's end. Next year, we very much hope that training can be scheduled more evenly. This is especially important as we regretfully say goodbye to one of our trainers, Jane Attwood, and warmly welcome her replacement, Suzanne House. Feedback on our training sessions continues to be very positive

NAPA has also been getting ready for future changes. We've made our internal systems more robust and less reliant on any one person. Our internal governance has been formalised through completion of the Company Handbook, and our IT systems have been updated. More significantly, we have planned to be able to service IAPs in whatever pattern that may emerge from the current commissioning programme.

As planned, NAPA ran at a small deficit (spending slightly more than it brought in) between 2022/23 and 2025/26. This was intentional, as a way to support our Associate IAPs when needed. We aim to return to financial balance starting in April 2026, once the new structure of the IAP sector is clear.

Our Associate networking events continue to follow a regular pattern. We held our annual residential Conference and AGM in Derby in July, and a one-day event in London in the autumn. Both provided valuable in-person networking opportunities. Two other IAP meetings were held online.

As always, the external environment for IAPs remains uncertain, but NAPA is committed to helping our Associates navigate these changes. Internally, we continue to strengthen & maintain our standards of professionalism and resilience.

ANDREW BRIDGES, STRATEGIC DIRECTOR, May 2025

Income and Expenditure Account

For the Period 01 April 2024 to 31 March 2025

	<u>31.3.25</u>	<u>31.3.24</u>
Turnover	£	£
Fees receivable	60,000	60,000
Residential Conference Income	1,500	2,050
Training Income	776	708
	<u>62,276</u>	<u>62,758</u>
Cost of sales		
Conference Fees & expenses	14,214	12,095
Training events	7,873	8,413
Meeting costs	4,181	3,317
	<u>26,268</u>	<u>23,825</u>
GROSS SURPLUS	36,008	38,933
Expenditure		
Strategic Director's salary costs	23,225	23,739
Post, Stationery, Telephone	887	951
Travelling	882	148
Administrator's salary costs	9,681	9,358
Office equipment	627	-
Professional fee	1,900	2,436
Honoraria	3,000	3,000
Total Expenditure	40,202	39,632
	<u>(4,194)</u>	<u>(699)</u>
Finance costs		
Bank charges	61	61
	<u>(4,255)</u>	<u>(760)</u>
Depreciation		
Computer equipment	292	452
	<u>292</u>	<u>452</u>
<u>NET (DEFICIT) / SURPLUS</u>	<u>(4,547)</u>	<u>(1,212)</u>

Notes

Income: Although the number of individual independent APs has increased in recent years, which potentially increased annual income, nevertheless NAPA reduced its income by moving from charging 'per provider' rather than 'per IAP', and furthermore has not increased those annual charges despite inflation; therefore NAPA's income has remained modest and will continue to be so for the present.

Part of the training budget (£1400), for training planned for the 2024/5 year, will be actually spent in the 2025/6 year.

KEN STARNES, TREASURER, May 2025